



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

MEDICAL DIRECTOR

Job Number: 20001961

Job Code: 99750V161016

Job Group: 9900 - UNCLASSIFIED SERVICE

Job Established: 10/01/1984

Job Revised: 10/16/2016

Grade: 39 Salary (MIN - MID):

\$60,123-\$75,982 - Hourly

\$9,770.00-\$12,347.00 - 37.5 Hr. Monthly Salary

\$10,421.32-\$13,170.22 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Develops operating procedures for the provision of health services at a mental health/mental retardation facility, state institution or for an agency's health program. Recommends policy, oversees programs, and/or supervises physicians and medical specialists; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

See Special Requirements.

EXPERIENCE:

Must have five years experience in the practice of medicine.

Substitute EDUCATION for EXPERIENCE:

A master's degree in public health will substitute for two years of the experience.

Substitute EXPERIENCE for EDUCATION:

NONE

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

Must be licensed to practice medicine by the Kentucky State Board of Medical Licensure and must be Board Certified in a specialty area of medicine. <http://kbml.ky.gov>. Must maintain any required licensure(s), certification(s), or other credentials for the length of employment in this classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s) or other credentials.

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Develops, formulates and assists in the implementation of policy in order to effectively administer a medical services program. Coordinates a variety of specialties and technical resources. Provides consultation to staff physicians during medical staff conferences and at other times when necessary. Confers with facility and/or program administrators concerning all aspects of medical services. Represents facility or program before medical societies, professional organizations and governmental units.

UNIQUE PHYSICAL REQUIREMENTS:

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Work is primarily performed in a medical, office, or clinical setting. May be exposed to disease and other hazards associated with the medical profession.

ADDITIONAL REQUIREMENTS:

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.